



BVSC Volunteer Confidentiality Agreement

Whilst being a volunteer you may have access to personal information or confidential knowledge about the work that BVSC does. This is an important responsibility, which BVSC takes very seriously. We have set out a confidentiality policy, which we expect you to have read and understood.

When someone gives us any confidential information, they need to be sure that we will not pass this to anyone else without their prior permission.

The only exception to this is if you have been given any information which raises a concern for you - for example, a risk to a person's health or a child protection issue. In this case you will be expected to share this with your supervisor, who will assess the information and take any appropriate action in line with our confidentiality and safeguarding policies. Full details are contained in our safeguarding policies.

This requirement not to talk outside the project also applies to business sensitive information about the work we do, that is not meant to be shared outside the office.

Confidentiality Statement

I understand that whilst volunteering I may come across information that is confidential. I agree that I will never disclose such confidential information to anyone outside of the project unless there is a legal or safety duty to do so.

Signed

Print Name

Date