



## Job Description: Under-26 Outreach Coordinator

Contract: 3 years, funded by The National Lottery Reaching Communities.

Hours: 21 hours per week. (14 hours per week dedicated to regular delivery and 7 flexible hours for busier periods and additional support as needed.)

### Overview:

Little Fish Theatre (LFT) is seeking an enthusiastic and motivated Under-26 Outreach Coordinator. They will lead our school-based early intervention programmes, aimed at improving the mental health of young people.

This 3-year programme, starting in early 2025. It will focus on underserved young people in schools and pupil referral units (PRUs), using a creative, arts-based approach to address mental health challenges.

The project will be delivered in three phases:

- Phase 1 (Year 1): Assist in the coordination, co-creation, and co-delivery of creative workshops. Sessions will explore lived experiences of masculinity and mental health, alongside professionals from education and social justice sectors. Some participants will work towards achieving a Bronze Arts Award.
- Phase 2 (Years 2 & 3): Assist in the coordination and support of a verbatim theatre production based on the narratives gathered during workshops. The production will tour schools and community venues, accompanied by policy discussions with young people, educators, and stakeholders.
- Phase 3 (Year 3): Assist in the coordination, co-creation, and co-delivery of training materials, including case studies and videos, for workshops aimed at social workers, educators, and youth workers. The project will culminate in a national conference event.
- Project Coordination: Assist in the overseeing of the planning and delivery of all project phases, ensuring workshops, rehearsals, and performances run smoothly and meet project outcomes.
- Youth Engagement: Work closely with schools, PRUs, and youth services to ensure high participation from young men, particularly those at risk of exclusion or with special needs.
- Administration: Co-manage project documentation, including budgets, evaluation data, and communications with partners and participants. Ensure accurate reporting and data collection.
- Support for Broader Outreach: Collaborate with other team members to support LFT's wider school outreach activities, contributing to the overall mission of the company as needed.
- Communications: Assist with marketing and outreach efforts, including promoting events through social media, newsletters, and local networks.

- Partnership Building: Develop and maintain strong working relationships with schools, youth organisations, and community partners to ensure effective project delivery.
- Safeguarding: Adhere to and promote safeguarding policies, ensuring the safety and well-being of all young participants.

An example of a recent LFT outreach project can be found here

- [https://www.youtube.com/watch?v=pb5nEk\\_v4f0](https://www.youtube.com/watch?v=pb5nEk_v4f0)

Full training and induction will be given including mentorship from the two Artistic Directors.

Person Specification:

Essential:

- Aged under 26, with an understanding of mental health challenges or issues related to gender imbalance/masculinity.
- Experience with the performing arts, particularly in using creative methods for social change.
- Strong organisational and project management skills, with experience coordinating youth or community programmes.
- An understanding of issues affecting young men's mental health, particularly in underserved communities.
- Excellent communication skills, with the ability to engage a wide range of stakeholders, including young people, educators, and local authorities.
- Commitment to diversity, equality, and safeguarding in work with vulnerable young people.

Desirable:

- Knowledge of the South London communities and their local support networks.
- Experience in producing creative outputs such as theatre productions, training materials, or public events.

How to Apply:

Please send your CV and a covering letter (no more than 2 pages of A4/1000 words)

Use the job description/person specification to explain your suitability for the role why you want to work with Little Fish Theatre to [suha@littlefishtheatre.co.uk](mailto:suha@littlefishtheatre.co.uk) by Mon 20/1/25 at 5pm. Please include the names of two referees. Interviews to take place on Fri 31/1/25.

Support:

LFT is committed to encouraging the broadest range of young adults to apply for this role. To help facilitate this, we invite you to email us at [info@littlefishtheatre.co.uk](mailto:info@littlefishtheatre.co.uk) with any questions or clarifications you may have about the role or the application process by **Fri 20/12/24 at 5pm**. We will compile and publish all responses to these questions on our website at <https://littlefishtheatre.co.uk/recruitment/> on **Mon 2/1/25**, ensuring everyone has equal access to the information.

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