**Welcome to BVSC**

**Who we are**

Bexley Voluntary Service Council (BVSC) has supported the voluntary and community sector in Bexley for over 60 years. As a trusted Local Infrastructure Organisation (LIO), BVSC is committed to amplifying the voice of local organisations, strengthening sector resilience and advocating for the unique needs of Bexley’s communities. Everything that we do is to support our community and voluntary sector, and we’re proud of it!

We work closely with partners, including the Integrated Care System (ICS), London Borough of Bexley (LBB) and Bexley Wellbeing Partners (BWP), to build sector sustainability and improve health and wellbeing inequities.

**Our mission**

BVSC exists to promote voluntary and community action as a means of improving the quality of life for people in Bexley by;

* Supporting the work of voluntary organisations and volunteers in Bexley.
* Assisting them to promote their views on issues and decisions that affect them.
* Helping them to identify and respond to the unmet needs within the community.

**Health and Wellbeing**

Our approach to health and wellbeing is guided by our passion for a sustainable, diverse, voluntary sector in Bexley. Social Prescribing is an important access point, connecting residents to vital early intervention support delivered by the voluntary sector. Social Prescribing is very much the tool than the end goal though, and our voluntary sector is the foundation of the project. It’s for that reason that, whilst we are keen to explore other models of Social Prescribing including hospital, urgent treatment centres, expanding children and young person’s approach, we must prioritise and focus on sharing our service data more openly so we can better advocate for the services that residents need, and therefore better advocate for the organisations.

**Volunteering and Capacity Building**

This is an exciting time for our Volunteering and Capacity Building teams. We’re working on a ‘state of the sector’ report to review and enhance our infrastructure support offer. That said, we have close links with many of our sector organisations and it’s likely that funding and property will continue to be key issues. We also anticipate that making volunteering more accessible, and capacity building support specifically for equity led organisations and strengthening our children and young person’s sector will be key priorities.

Summary of Terms and Conditions of Employment

1. Annual Leave

Annual leave entitlement for this post is 25 days plus 8 bank holidays. In total your entitlement is 33 days. In addition, the BVSC office is usually closed between Christmas and New Year but you will be paid for this period (there may be occasions when skeleton cover is required for some posts). You are also entitled to a paid day off on your birthday. All holiday will be on a pro-rata basis for part time hours. We have a holiday purchase scheme where you can ‘buy’ up to 5 days annual leave (this means they are unpaid).

1. Commitment to Work-Life Balance

Our full-time hours of work are 35 per week excluding lunch. Core hours are 10am-4pm. Part time hours are included in core hours but can be negotiated with your line manager ensuring organisational needs are met.

1. Pensions

BVSC is able to contribute to a pension scheme for eligible employees. Employees must contribute a minimum of 3% of salary, BVSC will contribute 6% of salary.

1. Sickness Provision

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| Length of Service | Sick Pay |
| During probation | SSP only |
| Up to 2 years | 1 month full and 1 month half pay |
| Between 2-3 years | 2 months full and 2 months half pay |
| 4 of more years | 3 months full and 3 months half way |

1. Travel

Any travel for work related activities (not including your daily commute) will be reimbursed at standard rates.

1. Commitment to Training & Development for all Staff

BVSC recognises the importance of continuous learning and development to both the individual and the organisation. All staff are supported in pursuing professional growth, and we believe that investing in our team’s skills ultimately strengthens our mission.